

We respect privacy and are committed to protect the privacy and security of personal data. Ipca Laboratories Limited urges you to carefully read and review this Data Privacy Policy Statement before accessing or using this Ipca website (hereinafter referred to as "Website"). If you proceed to access or use this website, you are agreeing to abide by this Data Privacy Policy, without any exceptions. You may not access or use this Website if you do not agree to this Data Privacy Policy Statement. Ipca Laboratories Limited, its subsidiaries, its affiliates and its group companies (hereinafter referred as "Ipca") reserve the right to add, remove or modify this information at any time without any prior notification.

#### **Collection of Personal Information**

The Website is not designed to collect and/or receive any personal information of you by itself. Ipca is not able to identify you personally unless, you access Website and/or provide any personal information.

Active collection of information: Ipca collects personal information that you enter into data fields on Ipca Websites. For example, you may submit or share your name, postal address, e-mail address, investor details, profession, photograph, medical records and/ or other personal information in order to receive information about various subjects and services wherever applicable. To protect your privacy, you should not provide Ipca with any information that is not specifically requested. When you register using your other accounts like on Facebook, Twitter, Gmail etc. Ipca may retrieve information required for your registration from such account to continue to interact with you and to continue providing services, wherever applicable.

Passive Collection of information: Ipca Websites may collect information about your visits to Ipca Websites without you actively submitting such information. This information may be collected using various technologies, such as cookies, Internet tags, and web beacons. The Website may capture some of this information, such as the URL of the website you visit any time, Internet Protocol (IP) addresses, GPS location data, mobile phone service provider, details of operating system, the browser version etc. Passive information collection technologies can make your use of the Website easier by allowing Ipca to provide better service, customize sites based on consumer preferences, compile statistics, analyse trends, and otherwise administer and improve the Website.



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Such information collected by these technologies cannot be used to identity you without additional identifiable information.

#### Intended Use of Personal Information

Ipca will use the personal information you provide through the Website to respond to your queries, have efficient communication and to provide you with efficient service. After you have entered personal information into a form or data field on the Website, Ipca may use certain identifying technologies to allow that website to "remember" your personal preferences, such as sections of the Website that you visit frequently and, if you choose, your login credentials.

Ipca shall collect, store and use your information in compliance with all applicable laws. You may always limit the amount and type of personal information that Ipca receives about you by choosing not to enter any personal information into forms or data fields on the Website. Some of our online services can only be provided to you if you provide us with appropriate personal information. Other parts of the Website may ask whether you wish to opt out or opt into our contact lists for offers, promotions and additional services that may be of interest to you. If opted to do so, we may use this information for marketing and promotional purpose. For example, in accordance with applicable law and with your consent, we may use your email address to send you news and newsletters, special offers, and promotions, and to contact you about products or information we think may interest you. We may also reach out to you with response to any queries posted on our website.

#### Spamming .

Ipca does not support "spamming", which is defined as sending unsolicited emails, usually of a commercial nature, in large numbers and repeatedly to individuals with whom the sender has had no previous contact or who have declined to receive such communications. In accordance to your preferences or interests expressed on the Website, Ipca may send periodic emails to you on the email id provided by you on the Website during registration. You may choose to opt out of receiving such emails through a link included in the emails you receive from us.



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#### Non-Disclosure of Information

Personal information on the Website may be accessed by Ipca, by certain companies with which Ipca may conduct joint programs, and by individuals and entities with whom Ipca contracts to carry out business activities for Ipca.

lpca does not sell or rent your personal information with anyone else.

lpca may share the personal information with third-party, if it is required for further processing or connection to its business. During this time the information shared will be in accordance with the confidentiality agreement with the third party, the applicable law, for the intended purpose for which the information was originally collected and shall ensure all such third parties comply with Ipca's Data Protection and Privacy Policy and Procedure.

We may release your personal information when we believe release is required to comply with applicable law. We may release personal information if, in our judgment after review, the release is compelled by law or regulation.

#### Protection of personal information

Ipca will maintain adequate technical and organizational security measures to protect your personally identifiable information.

As a policy, Ipca secures each web page that collects personal information; however, the confidentiality of personal information transmitted over the Internet will not be guaranteed. We urge you to exercise caution when transmitting personal information over the Internet.

Ipca is not obliged to store your information for a period which is beyond the intended purpose for which such information was collected or submitted or to stay in compliance to applicable laws and Ipca Policies and Procedures.



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#### Links to other websites

This Privacy Policy applies only to Ipca's websites. Ipca may provide links to other websites, which we believe, may be of interest to you. Ipca is not responsible for the content on

such website, your access to such website links, security of personal information that you provide or any information collected by that website. The risk of accessing such websites is solely yours.

#### Cookies

Cookies are alphanumeric identifiers with small amount of data that is commonly used as an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your computer's hard drive. Please note, a cookie in no way gives us access to your computer/device and cookies cannot access any other information on your computer/device.

Our Website uses these cookies to collect information and to improve our Service by making your interaction with us faster They may be used for the purposes of managing your preferences, maintaining and optimizing security, marketing, communication, analytics and research.

#### We majorly use below types of cookies:

<u>Essential Cookies or Strictly Necessary Cookies</u> – These cookies are essential to the functioning of our Website and for you to move around the Website. Without these cookies, certain features cannot function. No information about your browsing habits is gathered by these cookies.

<u>Functional Cookies</u> – These cookies remember how you prefer to use our Website and improve the way our Website works. These remain on your computer/device for a predefined period of time.



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<u>Performance Cookies</u> - Some cookies help us with the performance and design of our Website. For example, these cookies show us statistics, which are the most frequently visited pages on the Website, help us record any difficulties you have with the Website, and whether our publicity is effective or not.

<u>Targeting or Tracking Cookies</u> - On certain pages of our Website, we use cookies to help us understand your interests as you browse the Website, so we can tailor and deliver to you a more personalized service in the future. This assists us in delivering relevant, interest-based information to you.

At any time, you also have the option to change /control your cookies through your browser settings. However, if you do turn off cookies in your browser, you will not be able to fully experience some of the features our Website.

#### Use of our websites and mobile application by children

Ipca does not knowingly collect or use any personal information from children (we define "children" as those who are younger than 18 years of age) on this Website. We do not knowingly allow children to communicate with us or use any of our online services. If you are a parent or guardian and become aware that your child has provided us with information, please contact us and we will work with you to address this issue.

#### Right to your personal information on Website

Right to access: You have the right to ask for a copy of your personal data and to verify how we are processing it.

Right to rectification: If you believe we have inaccurate or incomplete information about you, you have the right to ask us to correct or update it.

Right to be forgotten: In certain circumstances, you have the right to ask us to remove or erase your personal data from our records.

<u>Right to object</u>: You have the right to object to processing of your personal data. You also have the right not to be subjected to any automated decision making or profiling.



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<u>Right to restriction of processing</u>: You have the right to ask us to restrict processing of your personal data in cases where the data is inaccurate, or the processing of the data is unlawful. This does not restrict Ipca from processing of your personal data for legal and regulatory requirements.

Right to withdraw consent: If we process your personal data based on your consent, you can withdraw your consent at any point of time.

Right to portability: You have the right to ask us to transfer your data to you, or any other third party.

If you would like to opt out of future communications from a lpca business or a lpca program, please contact us by clicking on the "Contact Us" link on the Web site you are visiting.

In all communications to Ipca, please include the e-mail address used for registration (if applicable), the Website address and explanation of your request. If you would like to delete or amend your personal information and are contacting us by e-mail, please put "Deletion Request" or "Amendment Request", as applicable, in the subject line of the e-mail. We will do our best to respond to all reasonable requests in a timely manner. To exercise any of your right mentioned in this policy, kindly do reach out via the Contact Us link on the Website.

#### **Complaints and Grievances**

Any complaints, abuse or concerns with regards to the processing of personal data provided by you or breach of these terms must be reported to grievance.external@ipca.com



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### **Change in Policy**

Ipca reserves the right to amend this Privacy Policy without prior notice to reflect technological advancements, legal and regulatory changes and good business practices. If Ipca changes its privacy practices, a new Privacy Policy will reflect those changes and the effective date of the revised Privacy Policy will be set forth in this paragraph.

This, Data Privacy Policy has been updated on 12<sup>th</sup> May 2023 and is effective from this date.

Pranay Godha Managing Director & CEO Ajit Kumar Jain Managing Director & CFO

Date: 12th May 2023